Subpart 852.1—Instructions for Using Provisions and Clauses

852.101 Using part 852.

Part 852 prescribes supplemental provisions and clauses to the FAR. Provisions and clause numbering are as prescribed in FAR 52.101 (e.g., supplementary construction clauses under part 856 are numbered 852.236–71, 852.236–72, etc.).

852.102 Incorporating provisions and clauses.

(a) As authorized by FAR 52.102(c), any 48 CFR chapter 8 (VAAR) provision or clause may be incorporated in a quotation, solicitation, or contract by reference, provided the contracting officer complies with the requirements stated in FAR 52.102(c)(1), (c)(2), and (c)(3). To ensure compliance with FAR 52.102(c)(1) and (c)(2), contracting officers shall insert the provision found at 852.252–70, Solicitation provisions or clauses incorporated by reference, in full text in a quotation, solicitation, or contract if the quotation, solicitation, or contract incorporates by reference a FAR or 48 CFR chapter 8 (VAAR) provision or clause that requires completion by the offeror or prospective contractor and submittal with the quotation or offer.

(b) For any FAR or 48 CFR chapter 8 (VAAR) provision or clause that requires completion by the contracting officer, the contracting officer shall, as a minimum, insert the title of the provision or clause and the paragraph that requires completion in full text in the quotation, solicitation, or contract. The balance of the provision or clause may be incorporated by reference.

(c) When one or more FAR or 48 CFR chapter 8 (VAAR) provisions, or portions thereof, are incorporated in a quotation or solicitation by reference, the contracting officer shall insert in the quotation or solicitation the provision found at FAR 52.252–1, Solicitation Provisions Incorporated by Reference.

(d) When one or more FAR or 48 CFR chapter 8 (VAAR) clauses, or portions thereof, are incorporated in a quotation, solicitation, or contract by reference, the contracting officer shall insert in the quotation, solicitation, or contract the clause found at FAR 52.252–2, Clauses Incorporated by Reference.

(e) If one or more FAR provisions or clauses, or portions thereof, are incorporated in a quotation, solicitation, or contract by reference, the contracting officer shall insert in the FAR provision or clause required by paragraph (c) or (d) of this section the following Internet address: http://www.acquisition.gov/comp/far/index.html.

(f) If one or more 48 CFR chapter 8 (VAAR) provisions or clauses, or portions thereof, are incorporated in a quotation, solicitation, or contract by reference, the contracting officer shall insert in the FAR provision or clause required by paragraph (c) or (d) of this section the following Internet address: http://www1.va.gov/oamm/acquisitions/ars/policyreg/vaar/index.htm.

Subpart 852.2—Texts of Provisions and Clauses

852.203–70 Commercial advertising.

As prescribed in 803.570–2, insert the following clause:

COMMERCIAL ADVERTISING (JAN 2008)

The bidder or offeror agrees that if a contract is awarded to him/her, as a result of this solicitation, he/she will not advertise the award of the contract in his/her commercial advertising in such a manner as to state or imply that the Department of Veterans Affairs endorses a product, project or commercial line of endeavor.

(End of clause)

852.203–71 Display of Department of Veterans Affairs hotline poster.

As prescribed in 803.7001, insert the following clause:
852.207-70 Report of employment under commercial activities.

As prescribed in 807.304-77 and 872.110, the following clause will be included in A-76 cost comparison solicitations and solicitations issued under the authority of 38 U.S.C. 8151–8153 that may result in conversion from in-house to contract performance of work:

**REPORT OF EMPLOYMENT UNDER COMMERCIAL ACTIVITIES (JAN 2008)**

(a) Consistent with the Government post-employment conflict of interest regulations, the contractor shall give adversely affected Federal personnel the right of first refusal for all employment openings under this contract for which they are qualified.

(b) Definitions.

1. **Adversely affected Federal personnel** means:
   - (i) Permanent Federal personnel who are assigned to the government commercial activity, or
   - (ii) Federal personnel who are identified for release from their competitive levels or separated as a result of the contract.

2. **Employment openings** means position vacancies created by this contract that the contractor is unable to fill with personnel in the contractor’s employ at the time of the contract award. The term includes positions within a 50-mile radius of the commercial activity that indirectly arise in the contractor’s organization as a result of the contractor’s reassignment of employees due to the award of this contract.

3. **Contract start date** means the first day of contractor performance.

4. **Filling employment openings.** (1) For a period beginning with contract award and ending 90 calendar days after the contract start date, no person other than adversely affected Federal personnel on the current listing provided by the contracting officer shall be offered an employment opening until all adversely affected and qualified Federal personnel exercising the right of first refusal, along with any other Federal personnel who were recently released from their competitive levels or separated as a result of the contractor’s reassignment of employees due to the award of this contract, have been offered the job and refused it.

   (2) The contractor may select any person for an employment opening when there are no qualified adversely affected Federal personnel on the latest current listing provided by the contracting officer.

   (d) **Contracting reporting requirements.** (1) No later than 5 working days after contract award, the contractor shall furnish the contracting officer with the following:

   - (i) A list of employment openings including salaries and benefits, and
   - (ii) Sufficient job application forms for adversely affected Federal personnel.

   (2) By the contract start date, the contractor shall provide the contracting officer with the following:

   - (i) The names of adversely affected Federal personnel offered an employment opening;
   - (ii) The date the offer was made;
   - (iii) A brief description of the position;
   - (iv) The date of acceptance of the offer and the effective date of employment;
   - (v) The date of rejection of the offer, if applicable, and the salary and benefits contained in the rejected offer; and
   - (vi) The names of any adversely affected Federal personnel who applied but were not offered employment and the reason(s) for withholding an offer.

   (3) For the first 90 calendar days after the contract start date, the contractor shall provide the contracting officer with the names of all persons hired or terminated under the contract within 5 working days of such hiring or termination.

   (e) **Information provided to the contractor.** (1) No later than 10 calendar days after the contract award, the contracting officer shall furnish the contractor a current list of adversely affected Federal personnel exercising the right of first refusal, along with their completed job application forms.

   (2) Between the contract award and start dates, the contracting officer shall inform the contractor of any reassignment or transfer of adversely affected Federal personnel to other Federal positions.

   (3) For a period of up to 90 calendar days after the contract start date, the contracting officer will periodically provide the contractor with an updated listing of adversely affected Federal personnel reflecting personnel who were recently released from their competitive levels or separated as a result of the award of this contract.

   (f) **Qualifications determination.** The contractor has a right under this clause to determine adequacy of the qualifications of adversely affected Federal personnel for any employment openings. However, adversely affected Federal personnel who held jobs in

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