### 53.303–DD–254


#### DEPARTMENT OF DEFENSE

**CONTRACT SECURITY CLASSIFICATION SPECIFICATION**

(The requirements of the DoD Industrial Security Manual apply to all security aspects of the effort.)

#### 1. CLEARANCE AND SAFEGUARDING

- **A.** Highest clearance required.
- **B.** Level of safeguarding required.

#### 2. THIS SPECIFICATION IS FOR: X (and complete as applicable)

- **A.** Proposal
- **B.** Contract
- **C.** Subcontract
- **D.** Other number

- **NOTE:** Complete this in all cases.

#### 3. THIS SPECIFICATION IS: X (and complete as applicable)

- **A.** Proposal
- **B.** Contract
- **C.** Subcontract
- **D.** Other number

- **NOTE:** Complete this in all cases.

#### 4. IS THIS A FOLLOW-ON CONTRACT? **YES** **NO**

- **Note:** If yes, complete the following:
  - Classified material received or generated under
    - [Provision Contract Number] is transferred to this follow-on contract.

#### 5. IS THIS A FINAL DD FORM 254? **YES** **NO**

- **Note:** If yes, complete the following:
  - In response to the contractor's request, the [retention of the identified classified material is authorized for the period of]

#### 6. CONTRACTOR

- Include Commercial and Government Entity (CAGE) Code

#### 7. SUBCONTRACTOR

- Include CAGE code

#### 8. ACTUAL PERFORMANCE

- Include CAGE code

#### 9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

#### 10. THIS CONTRACT WILL REQUIRE ACCESS TO

- **YES** **NO**

#### 11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL

- **YES** **NO**

- Include CAGE code

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**Previous editions are obsolete**

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12. PUBLIC RELEASE. Any information classified or unclassified pertaining to this contract shall not be released for public dissemination except as provided in the Industrial Security Manual or policy. Related classified information has been approved for public release by appropriate U.S. Government authorities. Proposed public releases shall be submitted for approval prior to release.

13. SECURITY GUIDANCE. The security classification guidance needed to classify this contract effort is contained herein. In applying this guidance, the contractor is authorized to ask the military department or agency, in writing, for an interpretation of the guidance or of any other contributing factor that indicates a need for changes in the guidance. The contractor is authorized to make any changes to the list of information or material furnished to the contractor or otherwise provided for information transfer to the contractor or department or agency, in writing, for an interpretation of the guidance, or to submit any questions for interpretation of this guidance to the official identified below. Pending final resolution, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (VIA as appropriate for the classified effort. Attach or forward under separate correspondence any documents/letters or data referred herein. Add additional pages as needed to provide complete guidance.)

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements in addition to the requirements contained herein, are authorized for this contract. If Yes, identify the requirements contained herein, which are not covered by these requirements. The requirements contained herein are identified by office or activity responsible. (See Section 2 of the Acquisition Office, the Office of the General Counsel, or the Department of Defense, as appropriate, for guidance.)

15. INSPECTIONS. Elements of this contract are subject to inspection and verification. If Yes, explain and identify specific areas of concern that are required for inspections. (See Section 2 of the Acquisition Office for guidance.)

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

**Required Distribution**

- Contractor
- Subcontractor
- Government security officers for prime and subcontractors
- The activity responsible for overseas security administration
- Contracting officer
- Other/NA

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(56 FR 41741, Aug. 22, 1991)