Temporary Duty (TDY) Travel Allowances

your agency may take appropriate disciplinary action.


§ 301–51.1 What is the required method of payment for official travel expenses?

You are required to use the Government contractor-issued travel charge card.

§ 301–51.4 If my agency grants an exemption, does that prevent me from using the card on a voluntary basis?

§ 301–51.5 How may I pay for official travel expenses if I receive an exemption from use of the Government contractor-issued travel charge card?

§ 301–51.6 For what purposes may I use the Government contractor-issued travel charge card while on official travel?

§ 301–51.7 May I use the Government contractor-issued travel charge card for personal reasons while on official travel?

§ 301–51.8 What are the consequences if I misuse the Government contractor-issued travel charge card on official travel?

Subpart B—Paying for Common Carrier Transportation

§ 301–51.100 What method of payment must I use to procure common carrier transportation?

§ 301–51.101 Which payment methods are considered the equivalent of cash?

§ 301–51.102 How is my transportation reimbursement affected if I make an unauthorized cash purchase of common carrier transportation?

§ 301–51.103 What is my liability if I lose a GTR?

Subpart C—Receiving Travel Advances

§ 301–51.200 For what expenses may I receive a travel advance?

§ 301–51.201 What is the maximum amount that my agency may advance?

§ 301–51.202 When must I account for my advance?

§ 301–51.203 What must I do about my advance if my trip is canceled or postponed indefinitely?


Source: FTR Amdt. 70, 63 FR 15968, Apr. 1, 1998, unless otherwise noted.

Subpart A—General

Source: FTR Amdt. 90, 65 FR 3055, Jan. 19, 2000, unless otherwise noted.

§ 301–51.1 What is the required method of payment for official travel expenses?

You are required to use the Government contractor-issued travel charge card for all official travel expenses unless you have an exemption.