disposal facility. These records may take the form of a log, invoice, manifest, bill of lading or other shipping documents. Records for each shipment must include the following information:

1. The name and address of the transporter who delivers the used oil to the burner, processor/re-refiner or disposal facility;
2. The name and address of the burner, processor/re-refiner or disposal facility who will receive the used oil;
3. The EPA identification number of the transporter who delivers the used oil to the burner, processor/re-refiner or disposal facility;
4. The EPA identification number of the burner, processor/re-refiner, or disposal facility who will receive the used oil;
5. The quantity of used oil shipped; and
6. The date of shipment.

(c) Record retention. The records described in paragraphs (a) and (b) of this section must be maintained for at least three years.

§ 279.57 Operating record and reporting.

(a) Operating record. (1) The owner or operator must keep a written operating record at the facility.
(2) The following information must be recorded, as it becomes available, and maintained in the operating record until closure of the facility:
   (i) Records and results of used oil analyses performed as described in the analysis plan required under §279.55; and
   (ii) Summary reports and details of all incidents that require implementation of the contingency plan as specified in §279.52(b).
(b) Reporting. A used oil processor/re-refiner must report to the Regional Administrator in the form of a letter on a biennial basis (by March 1 of each even numbered year), the following information concerning used oil activities during the previous calendar year:
   (1) The EPA identification number, name, and address of the processor/re-refiner;
   (2) The calendar year covered by the report; and
   (3) The quantities of used oil accepted for processing/re-refining and the manner in which the used oil is processed/re-refined, including the specific processes employed.

§ 279.58 Off-site shipments of used oil.

Used oil processors/re-refiners who initiate shipments of used oil off-site must ship the used oil using a used oil transporter who has obtained an EPA identification number.

§ 279.59 Management of residues.

Owners and operators who generate residues from the storage, processing, or re-refining of used oil must manage the residues as specified in §279.10(e).

Subpart G—Standards for Used Oil Burners Who Burn Off-Specification Used Oil for Energy Recovery

§ 279.60 Applicability.

(a) General. The requirements of this subpart apply to used oil burners except as specified in paragraphs (a)(1) and (a)(2) of this section. A used oil burner is a facility where used oil not meeting the specification requirements in §279.11 is burned for energy recovery in devices identified in §279.61(a). Facilities burning used oil for energy recovery under the following conditions are not subject to this Subpart:
   (1) The used oil is burned by the generator in an on-site space heater under the provisions of §279.23; or
   (2) The used oil is burned by a processor/re-refiner for purposes of processing used oil, which is considered burning incidentally to used oil processing.

(b) Other applicable provisions. Used oil burners who conduct the following activities are also subject to the requirements of other applicable provisions of this part as indicated below.
   (1) Burners who generate used oil must also comply with subpart C of this part;

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