calendar year's seat belt use survey, using the reporting form in appendix A to this part:
(1) Spreadsheet in electronic format containing the raw data for each observation site and the observation site weight;
(2) Statewide seat belt use rate estimate and standard error;
(3) Nonresponse rate for the variable “belt use,” as provided in §1340.9(f);
(4) Dates of the reported data collection;
(5) Observation sites, identified by type of observation site (i.e., observation site selected in the original survey design, alternate observation site selected subsequent to the original survey design), and by characteristics of the observation site visit (i.e., at least one vehicle observed, no vehicles observed); and
(6) Name of the State survey statistician meeting the qualification requirements, as provided in §1340.8(c).

(b) Certifications by Governor’s Highway Safety Representative. The Governor’s Highway Safety Representative (GR) or if delegated in writing, the Coordinator of the State Highway Safety Office, shall sign the reporting form certifying that—
(1) [has been designated by the Governor as the GR, and if applicable, the GR has delegated the authority to sign the certification in writing to], the Coordinator of the State Highway Safety Office;
(2) The reported Statewide seat belt use rate is based on a survey design that was approved by NHTSA, in writing, as conforming to the Uniform Criteria for State Observational Surveys of Seat Belt Use, 23 CFR part 1340;
(3) The survey design has remained unchanged since the survey was approved by NHTSA; and
(4) [a qualified survey statistician, has reviewed the seat belt use rate reported in Part A (of the certification) and information reported in Part B and has determined that they meet the Uniform Criteria for State Observational Surveys of Seat Belt Use, 23 CFR part 1340].

APPENDIX A TO PART 1340—STATE SEAT BELT USE SURVEY REPORTING FORM

PART A: To be completed by the Governor’s Highway Safety Representative (GR) or if applicable, the Coordinator of the State Highway Safety Office.

State: ____________________________

Calendar Year of Survey: __________

Statewide Seat Belt Use Rate: ______

I hereby certify that:
• [has been designated by the Governor as the GR, and if applicable, the GR has delegated the authority to sign the certification in writing to], the Coordinator of the State Highway Safety Office.
• The reported Statewide seat belt use rate is based on a survey design that was approved by NHTSA, in writing, as conforming to the Uniform Criteria for State Observational Surveys of Seat Belt Use, 23 CFR Part 1340.
• The survey design has remained unchanged since the survey was approved by NHTSA.
• [a qualified survey statistician, has reviewed the seat belt use rate reported above and information reported in Part B and has determined that they meet the Uniform Criteria for State Observational Surveys of Seat Belt Use, 23 CFR Part 1340].

Signature

Date

Printed name of signing official
### PART B—DATA COLLECTED AT OBSERVATION SITES

<table>
<thead>
<tr>
<th>Site ID</th>
<th>Site Type</th>
<th>Date Observed</th>
<th>Sample Weight</th>
<th>Number of Drivers</th>
<th>Number of Front Passengers</th>
<th>Number of Occupants Belted</th>
<th>Number of Occupants Unbelted</th>
<th>Number of Occupants with Unknown Belt Use</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Standard Error of Statewide Belt Use Rate**

1 Identify if the observation site is an original observation site or an alternate observation site.

2 Occupants refer to both drivers and passengers.

3 The standard error may not exceed 2.5 percent.

**Nonresponse Rate, as provided in §1340.9(f)**

Nonresponse rate for the survey variable seat belt use: _____

**PARTS 1345–1399 [RESERVED]**