§ 710.23  Extensions of time by the Manager.

The Manager may, for good cause shown, at the written request of the individual, extend the time for filing a written request for a hearing, and/or the time for filing a written answer to the notification letter by filing a timely written request for a hearing before a Hearing Officer or fails to respond to the notification letter after requesting an extension of time to do so; or

(3) The Hearing Officer refers the individual’s case to the Manager in accordance with §710.25(e) or §710.26(b).

(b) Unless an extension of time is granted by the Director, Office of Personnel Security, DOE Headquarters, the Manager’s initial decision as to the individual’s access authorization eligibility shall be made within 15 calendar days of the date of receipt of the information in paragraph (a) of this section. The Manager shall either grant or deny, or reinstate or revoke, the individual’s access authorization.

(c) A letter reflecting the Manager’s initial decision in the individual’s case shall be signed by the Manager and delivered to the individual within 15 calendar days of the date of the Manager’s decision unless an extension of time is granted by the Director, Office of Personnel Security, DOE Headquarters. If the Manager’s initial decision is unfavorable to the individual, the individual shall be advised:

(1) Of the Manager’s unfavorable decision and the reason(s) therefor;

(2) That within 30 calendar days from the date of receipt of the letter, he may file a written request for a review of the Manager’s initial decision through the Director, Office of Personnel Security, DOE Headquarters, to the DOE Headquarters Appeal Panel (hereafter referred to as the “Appeal Panel”);

(3) That the Director, Office of Personnel Security, DOE Headquarters, may, for good cause shown, at the written request of the individual, extend the time for filing a written request for a review of the case by the Appeal Panel; and

(4) That if the written request for a review of the Manager’s initial decision by the Appeal Panel is not filed within 30 calendar days of the individual’s receipt of the Manager’s letter, the Manager’s initial decision in the case shall be final.