media people refusing to agree to ob-
serve security regulations may have
their privileges suspended. Failure to
observe security regulations will be re-
ported to CHINFO and interested com-
mands.

(d) Transportation of other civilians. (1) 
Although groups normally provide
their own transportation to Navy com-
mands, Navy transportation may be
authorized when:

(i) Commercial transport is not avail-
able.

(ii) A professional group visit has
been solicited by the Navy, such as par-
ticipants in the Naval Academy Infor-
mation Program ("Blue and Gold") or
educators invited to an Aerospace Edu-
cation Workshop.

(2) Requests for nonlocal transpor-
tation under the above circumstances
will be made to the Chief of Naval Op-
erations.

(3) Carrier-on-board-delivery (COD)
flights and helicopters flights to ships
are considered local transportation.

(4) When units or areas of a Unified
Command are involved in the public af-
fairs program in connection with which
travel authorization is requested by a
Navy command which is not a compo-
nent of the Unified Command con-
cerned, coordination will be effected
by the host command, through command
channels, via the Chief of Information,
to the Assistant Secretary of Defense
(Public Affairs), who—as appropriate—
will consult with the Unified Com-
mander concerned.

(e) Special programs. (1) Cruises are
discussed in Chapter 6, section 0604,
para. 1 of the Navy Public Affairs Reg-
ulations.

(2) Embarkation of news media rep-
resentatives, especially on operations
and exercises, is discussed in Chapter 4,
section 0405, paragraph 4 of the Navy
Public Affairs Regulations.

(3) Other programs subject to special
requirements or which have had excep-
tions authorized for them include:

(i) Naval Air Training Command Ci-
villian Orientation Cruise Program,
conducted by the Chief of Naval Air
Training.

(ii) Joint Civilian Orientation Con-
ference, conducted by the Assistant
Secretary of Defense (Public Affairs).

(iii) Orientation flights in govern-
ment aircraft, conducted in accordance
with OPNAVINST 37107H.

(iv) Space-available air transporta-
tion may be provided Navy League
members if they are invited to accom-
pany a flag officer attending a Navy
League convention or regional meeting
and if the trip is economically justifi-
bable, based on military travel consider-
ations and not community relations or
public affairs reasons. Approval in each
instance will be obtained in advance
from the Chief of Naval Operations.

(v) Air transportation for the Naval
Sea Cadet Corps of the Navy League.

(A) Flights must be in Navy multien-
gine, transport type craft.

(B) Point-to-point flights on a space-
required basis are governed by an an-
nual quota set by the Chief of Naval
Operations. Space-available transporta-
tion is authorized and will not be
charged against this quota if it will not
result in delays of takeoffs or a change
in the itinerary planned for the pri-
mary mission.

(C) Flights must not interfere with
operational commitments or training
or results in additional expense to the
government.

(D) This transportation is not avail-
able to other youth programs, includ-
ing others sponsored by the Navy
League.

(F) Other instructions on transportation
of non-Navy civilians. Details on policy,
procedures, and the transportation of
certain categories of people will be
found in OPNAVINST 5720.2G and DOD

41 FR 29101, July 15, 1976, as amended at 44
FR 6391, Feb. 1, 1979

§ 705.37 Public affairs and public serv-
ice awards.

(a) General. (1) A number of public
service awards are presented by the De-
partment of Defense and the Navy to
business and civic leaders, scientists
and other nongovernment civilians.
Other awards—military and civilian—
are presented to members of the naval
establishment.

(2) These awards are of public affairs
interest in the locale where they are
presented and also in the home towns
of those who receive them.
(b) Department of Defense awards. (1) The Department of Defense Medal for Distinguished Public Service is presented to individuals. The Department of Defense Meritorious Award honors organizations. (2) Details, including nominating procedures, are given in SECNAVINST 5061.12. (c) Secretary of the Navy awards. (1) The following awards are presented by the Secretary of the Navy: The Navy Distinguished Public Service Award and Navy Meritorious Public Service Citation to individuals; the Navy Certificate of Commendation to members of special committees and groups; and the Navy Certificate of Merit to organizations and associations. (2) Details are given in SECNAVINST 5061.12. (3) Nominations for awards to military personnel are considered by the Board of Decorations and Medals, in accordance with SECNAVINST 1650.24A. (4) Nominations for honorary awards to Department of the Navy civilian employees are considered by the Distinguished Civilian Service Awards Panel. (See Civilian Manpower Management Instruction 451.) (d) Chief of Information awards—(1) Certificate of Public Relations Achievement. (i) This certificate is signed by the Chief of Information. It honors individuals who are not Navy employees, corporations, or associations. (ii) It was established to fill the need for a civilian award for public relations achievements which, while not meeting the criteria for public service awards presented by the Secretary of the Navy, are of such Navy-wide significance as to merit recognition at the Department level. Examples of these achievements might be a particularly well done feature article about the Navy in a nationally read newspaper or an outstanding contribution to a locally sponsored event, which ultimately gave national or regional recognition to the Navy. (iii) The achievement for which the certificate is given shall meet the following criteria: (A) Contribute to accomplishment of the public information objectives of the Navy. (B) Be the result of a single outstanding project or program. (C) Have been accomplished within one year of the date of the official letter of nomination. (iv) Nominations will be submitted through appropriate administrative channels to the Chief of Information, and will include a description of the service rendered, a statement of its relevance to the accomplishment of the public affairs objectives of the Navy and a draft of the recommended citation. To avoid possible embarrassment, nominations shall be marked “For Official Use Only” and safeguarded until final action has been taken. (2) CHINFO Merit Awards. (i) These awards, or certificates, are presented quarterly to Navy publications and broadcasts considered to be outstanding or to have shown improvement in meeting professional standards of journalism. (ii) Publications and broadcasts eligible are those which inform the reader concerning aspects of service life or related matters which contribute to the well-being of naval personnel, their dependents, and civilian employees of the Navy. Civilian enterprise periodicals are included if produced for the exclusive use of a naval installation. (iii) Nominations are made in two ways: (A) Selection during regular review periods and broadcast air-checks received by the Internal Relations Activity. (B) Nominations from the field. Such nominations are informal and may be made by the officer-in-charge, publications editor, broadcast station manager, or public affairs officer to the chief of Information, Navy Department, Washington, DC 20350 (ATTN: OP-0071). (3) Other awards pertaining to public affairs/internal relations. (i) Silver Anvil award is given by the Public Relations Society of America for outstanding public relations programs carried out during the preceding year. Entry blanks and details may be obtained by writing directly to Public Relations Society of America, 815 Third Ave., New York, NY 10022. All Navy entries will be forwarded via the Chief of Information.
(ii) Freedom Foundation Awards of cash and medals are annually given to service personnel for letters on patriotic themes. Details are carried in ship and station publications, or may be obtained by writing to Freedom Foundations, Valley Forge, PA 19481.

(iii) Thomas Jefferson Awards are the prizes in an annual interservice competition sponsored by civilian media through the Department of Defense’s Office of Information for the Armed Forces. The contest is open to all Armed Forces media — broadcast and print. Details can be obtained by writing to Office of Information, Department of the Navy, Washington, DC 20350.

(iv) Navy League Awards. Several annual awards are presented to naval personnel and civilians who have made a notable contribution to the importance of seapower. The awards are for inspirational leadership, scientific and technical progress, operational competence, literary achievement, etc. Nominations should be forwarded directly to Board of Awards, Navy League of the United States, 818 18th St., NW., Washington, DC 20006.

(v) Nonofficial awards to outstanding Navy students or training units. 

(A) Various civilian organizations and private individuals have established awards to be presented to outstanding training units or naval students.

(B) Requests to establish an award for students in the Naval Air Training program should be forwarded to the Chief of Naval Air Training.

(C) Requests to establish an award which will involve more than one school (other than the Naval Air Training Program) will be forwarded to the Chief of Naval Personnel.

(D) All other cases may be decided by the Navy authority at the school concerned.

(E) Directives in the 5061, 1650 and 3590 series issued by pertinent authorities may provide further guidance in individual cases.

(vi) Awards established by a command to honor non-Navy civilians. 

(A) Examples of such awards are “Good Neighbor” or “Honorary Crew Member” certificates.

(B) Established to honor persons who have been helpful to the command, they are a valuable community relations program. They should not be awarded to persons or organizations with which the command is associated in a commercial or governmental business capacity.