PART 1703—PUBLIC INFORMATION
AND REQUESTS

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AUTHORITY: 5 U.S.C. 552; Executive Order
12600, 3 CFR, 1987 Comp., p. 235; 42 U.S.C. 2286,
2286b(c).
SOURCE: 56 FR 21261, May 8, 1991, unless
otherwise noted.

§ 1703.101 Scope.
This part contains the Board’s regu-
lations implementing the Freedom of
Information Act, 5 U.S.C. 552.

§ 1703.102 Definitions; words denoting
number, gender and tense.
Agency record is a record in the pos-
session and control of the Board that is
associated with Board business. Agency
records do not include records such as:
1. Publicly available books, periodi-
cals, or other publications that are
owned or copyrighted by non-federal
sources;
2. Records solely in the possession
and control of Board contractors;
3. Personal records in the possession
of Board personnel that have not been
circulated, were not required by the
Board to be created or retained, and
may be retained or discarded at the au-
thor’s sole discretion. In determining
whether such records are agency
records the Board shall consider wheth-
er, and to what extent, the records
were used in agency business;
4. Records of a personal nature that
are not associated with any Board busi-
ness; or
5. Non-substantive information in
the calendar or schedule books of the
Chairman or Members, uncirculated
except for typing or recording pur-
poses.
Board means the Defense Nuclear Fa-
cilities Safety Board.
Chairman means the Chairman of the
Board.
Designated FOIA Officer means the
person designated by the Board to ad-
minister the Board’s activities pursuant
to the regulations in this part. The
Designated FOIA Officer shall also be
the Board officer having custody of or
responsibility for agency records in the
possession of the Board and shall be
the Board officer responsible for au-
thorizing or denying production of
records upon requests filed pursuant to
§ 1703.105.
General Counsel means the chief legal
officer of the Board.
General Manager means the chief ad-
ministrative officer of the Board.
Member means a Member of the
Board.
In determining the meaning of any
provision of this part, unless the con-
text indicates otherwise: the singular
includes the plural; the plural includes
the singular; the present tense includes
the future tense; and words of one gen-
der include the other gender.

§ 1703.103 Requests for board records
available through the public reading
room.
(a) A Public Reading Room will be
maintained at the Board’s head-
quarters and will be open between 8:30
a.m. and 4:30 p.m. Mondays through
Fridays, with the exception of legal
holidays. Documents may be obtained
in person or by written or telephonic
request from the Public Reading Room
by reasonably describing the records
sought. The purpose of the Public
Reading Room is to provide easy acces-
sibility to a substantial portion of the
Board’s records. The Board considers
that documents available through the
Public Reading Room have been placed
in the public domain.
(b) The public records of the Board
that are available for inspection and
copying upon request in the Public
Reading Room include:
1. The Board’s rules and regulations;