to each form is addressed. The specific location of each requirement is identified in subpart 53.2.


53.102 Current editions.

The form prescriptions in subpart 53.2 and the illustrations in subpart 53.3 contain current edition dates. Contracting officers shall use the current editions unless otherwise authorized under this regulation.

53.103 Exceptions.

Agencies shall not (a) alter a standard form prescribed by this regulation, or (b) use for the same purpose any form other than the standard form prescribed by this regulation without receiving in advance an exception to the form.


53.104 Overprinting.

Standard and optional forms (obtained as required by 53.107) may be overprinted with names, addresses, and other uniform entries that are consistent with the purpose of the form and that do not alter the form in any way. Exception approval for overprinting is not needed.

[60 FR 34741, July 3, 1995]

53.106 Special construction and printing.

Contracting offices may request exceptions (see 53.103) to standard forms for special construction and printing. Examples of common exceptions are as follows:

<table>
<thead>
<tr>
<th>Standard Forms</th>
<th>Special Construction and Printing</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) SF 18—-------</td>
<td>(1) With vertical lines omitted (for listing of supplies and services, unit, etc.);</td>
</tr>
<tr>
<td>(b) SF's 26,30,33,1447—</td>
<td>(2) As reproducible masters; and/or</td>
</tr>
<tr>
<td>(c) SF 44—-------</td>
<td>(3) In carbon interleaved pads or sets.</td>
</tr>
<tr>
<td>(d) SF 1442—-------</td>
<td>As die-cut stencils or reproducible masters.</td>
</tr>
</tbody>
</table>

53.107 Obtaining forms.

(a) Executive agencies shall obtain standard and optional forms from the General Services Administration (GSA) by using GSA Supply Catalog - Office Products (see 41 CFR 101-26.302). Standard forms adapted for computer preparation (see 53.105) or with special construction and printing (see 53.106) that are not available from GSA may be ordered directly from the Government Printing Office (GPO).

(b) Contractors and other parties may obtain standard and optional forms from the Superintendent of Documents, GPO, Washington, DC 20402. Standard and optional forms not available from the Superintendent of Documents may be obtained from the prescribing agency.