§ 247.10 Distribution and use of CSFP commodities.

(a) What are the requirements for distributing CSFP commodities to participants? The local agency must distribute a package of commodities to participants each month, or a two-month supply of commodities to participants every other month, in accordance with the food package guide rates established by FNS.

(b) What must the local agency do to ensure that commodities are distributed only to CSFP participants? The local agency must require each participant, or participant’s proxy, to present some form of identification before distributing commodities to that person.

(c) What restrictions apply to State and local agencies in the distribution of CSFP commodities? State and local agencies must not require, or request, that participants make any payments, or provide any materials or services, in connection with the receipt of CSFP commodities. State and local agencies must not use the distribution of CSFP commodities as a means of furthering the political interests of any person or party.

(d) What are the restrictions for the use of CSFP commodities? CSFP commodities may not be used for outreach, refreshments, or for any purposes other than distribution to, and nutrition education for, CSFP participants.

§ 247.11 Applicants exceed caseload levels.

(a) What must the local agency do if the number of applicants exceeds the local agency’s caseload level? If all caseload has been filled, the local agency must maintain a waiting list of individuals who apply for the program. In establishing the waiting list, the local agency must include the date of application, the population group of the applicant, and information necessary to allow the local agency to contact the applicant when caseload space becomes available. Unless they have been determined ineligible, applicants must be notified of their placement on a waiting list within 10 days of their request for benefits in accordance with § 247.15.

(b) What are the requirements for serving individuals on the waiting list once caseload slots become available? When caseload slots open up, the local agency must provide benefits to eligible individuals on the waiting list in the following order of priority:

1. Pregnant women, breastfeeding women, and infants;
2. Children ages 1 through 3;
3. Children ages 4 and 5;
4. Postpartum women; and
5. Elderly persons.

§ 247.12 Rights and responsibilities.

(a) What information regarding an individual’s rights in CSFP must the local agency provide to the applicant? The local agency is responsible for informing the applicant, orally or in writing, of the following:

1. The local agency will provide notification of a decision to deny or terminate CSFP benefits, and of an individual’s right to appeal this decision by requesting a fair hearing, in accordance with § 247.33(a);
2. The local agency will provide benefits to eligible individuals on the waiting list in the following order of priority:

   1. Pregnant women, breastfeeding women, and infants;
   2. Children ages 1 through 3;
   3. Children ages 4 and 5;
   4. Postpartum women; and
   5. Elderly persons.

   1. The local agency will provide benefits to eligible individuals on the waiting list in the following order of priority: