

**9904.403-60**

**48 CFR Ch. 99 (10-1-10 Edition)**

some purposes may not be a part of the legal entity with which the Government has contracted. This situation may arise, for example, in instances where the Government contracts directly with a corporation which is wholly or partly owned by another corporation. In this case, the latter corporation serves as a "home office," and the corporation with which the contract is made is a "segment" as those terms are defined and used in this Standard. For purposes of contracts

subject to this Standard, the contracting corporation may only accept allocations from the other corporation to the extent that such allocations meet the requirements set forth in this Standard for allocation of home office expenses to segments.

**9904.403-60 Illustrations.**

(a) The following table lists some typical pools, together with illustrative allocation bases, which could be used in appropriate circumstances:

Home office expense or function	Illustrative allocation bases
Centralized service functions:	
1. Personnel administration .....	1. Number of personnel, labor hours, payroll, number of hires.
2. Data processing services .....	2. Machine time, number of reports.
3. Centralized purchasing and subcontracting .....	3. Number of purchase orders, value of purchases, number of items.
4. Centralized warehousing .....	4. Square footage, value of material, volume.
5. Company aircraft service .....	5. Actual or standard rate per hour, mile, passenger mile, or similar unit.
6. Central telephone service .....	6. Usage costs, number of instruments.

(b) The selection of a base for allocating centralized service functions shall be governed by the criteria established in 9904.403-50(b).

(c) The listed allocation bases in this section are illustrative. Other bases for

allocation of home office expenses to segments may be used if they are substantially in accordance with the beneficial or casual relationships outlined in 9904.403-40.

Home office expenses or function	Illustrative allocation bases
Staff management or specific activities:	
1. Personnel management .....	1. Number of personnel, labor hours, payroll, number of hires.
2. Manufacturing policies, (quality control, industrial engineering, production, scheduling, tooling, inspection and testing, etc. ....	2. Manufacturing cost input, manufacturing direct labor.
3. Engineering policies .....	3. Total engineering costs, engineering direct labor, number of drawings.
4. Material/purchasing policies .....	4. Number of purchase orders, value of purchases.
5. Marketing policies .....	5. Sales, segment marketing costs.
Central payments or accruals:	
1. Pension expenses .....	1. Payroll or other factor on which total payment is based.
2. Group insurance expenses .....	2. Payroll or other factor on which total payment is based.
3. State and local income taxes and franchise taxes ...	3. Any base or method which results in an allocation that equals or approximates a segment's proportionate share of the tax imposed by the jurisdiction in which the segment does business, as measured by the same factors used to determine taxable income for that jurisdiction.

**9904.403-61 Interpretation.**

(a) Questions have arisen as to the requirements of 9904.403, Cost Accounting Standard, Allocation of Home Office Expenses to Segments, for the purpose of allocating State and local income taxes and franchise taxes based on income (hereinafter collectively referred to as income taxes) from a home

office of an organization to its segments.

(b) By means of an illustrative allocation base in 9904.403-60, the Standard provides that income taxes are to be allocated by "any base or method which results in an allocation that equals or approximates a segment's proportionate share of the tax imposed by the jurisdiction in which the segment does