

1402.170**48 CFR Ch. 14 (10-1-10 Edition)**

Contracting activity is defined as an office with delegated procurement authority. Within the Office of the Secretary (OS), the Office of Inspector General (OIG) is a contracting activity. The *National Business Center (NBC)* contracts for the OS.

Head of the agency (also called “agency head”) is defined as the Secretary of the Interior and the Assistant Secretary—*Policy, Management and Budget (AS/PMB)*.

Head of the contracting activity (HCA) is defined as the assistant or associate administrative head of each bureau and office who has overall responsibility for managing contracting. In reference to the OS, the HCAs are the Assistant Inspector General for Management and Policy and the Director, NBC. The authority of the HCA may be redelegated to the BPC unless otherwise specified.

Senior procurement executive is defined as the Director, *Office of Acquisition and Property Management (PAM)*.

1402.170 Acronyms.

A&E Architect & Engineering
 ACMIS Acquisition Career Management Information System
 AMP Acquisition Manager’s Partnership
 AMR Acquisition Management Review
 AS/PMB Assistant Secretary—Policy, Management and Budget
 BPA Blanket Purchase Agreement
 BPC Bureau Procurement Chief
 BUDS Business Utilization Development Specialist
 CA Competition Advocate
 CAAC Civilian Agency Acquisition Council
 CAS Cost Accounting Standards
 CASB Cost Accounting Standards Board
 CBCA Civilian Board of Contract Appeals
 CCO Chief of the Contracting Office
 CERCLA Comprehensive Environmental Response, Compensation and Liability Act
 CFR Code of Federal Regulations
 CIO Chief Information Officer
 CO Contracting Officer
 COA Certificate of Appointment
 COI Conflicts of Interest

COR Contracting Officer’s Representative
 COTR Contracting Officer’s Technical Representative
 DISP Defense Industrial Security Program
 DM Departmental Manual
 DOI Department of the Interior
 DOL Department of Labor
 EC Electronic Commerce
 FAR Federal Acquisition Regulation
 FBMS Financial Business Management System
 FPDS—NG Federal Procurement Data System—Next Generation
 GAO Government Accountability Office
 GIDEP Government-Industry Data Exchange Program
 GPE Government Point of Entry
 GPO Government Printing Office
 GSA General Services Administration
 GSBCA General Services Board of Contract Appeals
 HCA Head of the Contracting Activity
 IT Information Technology
 IPMD Interior Property Management Directives
 MBDA Minority Business Development Agency
 OCIO Office of Chief Information Officer
 OIG/IG Office of Inspector General/Inspector General
 OFPP Office of Federal Procurement Policy
 OHA Office of Hearings and Appeals
 OMB Office of Management and Budget
 OS Office of the Secretary
 OSDBU Office of Small and Disadvantaged Business Utilization
 PAM Office of Acquisition and Property Management
 PMO Property Management Officer
 PNM Procurement Negotiation Memorandum
 SAT Simplified Acquisition Threshold
 SBA Small Business Administration
 SOL Office of the Solicitor
 TFM Treasury Financial Manual
 U.S.C. United States Code
 VECP Value Engineering Change Proposal