

53.303-WH-347 Department of Labor Form WH-347, Payroll (For Contractor's Optional Use).



**U.S. Department of Labor**  
Employment Standards Administration  
Wage and Hour Division

**PAYROLL**

**(For Contractor's Optional Use; See instructions at www.doi.gov/essahd/forms/wh347instr.htm)**

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division  
Rev. Dec. 2008

OMB No.: 1215-0115  
Expires: 12/31/2011

ADDRESS

NAME OF CONTRACTOR  OR SUBCONTRACTOR

PROJECT OR CONTRACT NO.

PROJECT AND LOCATION

FOR WEEK ENDING

PAYROLL NO.

(1) NAME AND INDIVIDUAL IDENTIFICATION NUMBER: (For FD-3149) CONTRACTORS AND SUBCONTRACTORS PERMITS TO REQUIRE SOCIAL SECURITY NUMBER OF WORKER	(2) INDICATE WHETHER TO NO OR OTHER	(3) WORK CLASSIFICATION	(4) DAY AND DATE					(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS			(9) NET WAGES PAYABLE FOR WEEK
											FICA	WORKING TAX	OTHER	

This completion of Form WH-347 is optional. It is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to report to the information collection contained in 29 C.F.R. §§ 3.0, 6.5(a), The Copeland Act (40 U.S.C. § 3149) contractors and subcontractors performing work on Federally financed or assisted construction contracts to furnish weekly a statement with respect to the wages paid each employee during the preceding week. U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.0(a)(3)(i) require contractors to submit weekly a copy of payrolls to the Federal contractor. The purpose of this information is to determine that employees have received legally required wages and fringe benefits. Contractors are not required to submit this information unless they are performing work on the projects described in the following table. (List projects and contract numbers.)

We estimate that it will take an average of 35 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. If you have comments on this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, write to the Administrator, Wage and Hour Division, ESA, U.S. Department of Labor, Potosi Station, 205 Constitution Avenue, N.W., Washington, D.C. 20210.

Public Burden Statement

(over)

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH  
 — Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable fringe benefits for the pay period, as shown on the attached schedule of fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

THE WITHFUL FABRICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Date \_\_\_\_\_  
 I, \_\_\_\_\_ (Name of Signatory Party) \_\_\_\_\_ (Title)  
 do hereby state:

(1) That I pay or supervise the payment of the persons employed by \_\_\_\_\_ (Contractor or Subcontractor) \_\_\_\_\_ on the \_\_\_\_\_ (Building or Work) \_\_\_\_\_, that during the payroll period commencing on the \_\_\_\_\_ day of \_\_\_\_\_, and ending the \_\_\_\_\_ day of \_\_\_\_\_, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said \_\_\_\_\_ (Contractor or Subcontractor) \_\_\_\_\_ from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulation 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the authority of the Act as amended (48 Stat. 948, 65 Stat. 108, 72 Stat. 367, 70 Stat. 317, 40 U.S.C. § 3145), and described below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:  
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS  
 — in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.