

Federal Travel Regulation

§ 300-80.1

§ 300-70.4 How do we respond to the travel survey if we have major sub-organizations?

If you have major suborganizations, you must submit responses as follows:

(a) A separate response from each suborganization which spent more than \$5 million for travel and relocation during the fiscal year immediately preceding the survey year;

(b) A consolidated response covering all your suborganizations which did not spend more than \$5 million for travel and relocation during the fiscal year immediately preceding the survey year; and

(c) A consolidated response which covers all components of your agency.

Subpart B—Requirement To Report Use of Other Than Coach-Class Transportation Accommodations

§ 300-70.100 Who must report use of other than coach-class transportation accommodations?

An agency as defined in § 301-1.1 of this subtitle.

§ 300-70.101 Where can we find what information we are required to report?

GSA will issue a Bulletin which will inform agencies of the required information and reporting format(s) for any trip in which the agency authorized and paid for transportation that exceeded the use of coach-class or lowest first-class accommodations. Negative submissions are required. Bulletins regarding the Federal Travel Regulation are located on the Internet at www.gsa.gov/bulletin.

[FTR Amdt. 2009-06, 74 FR 55146, Oct. 27, 2009]

§ 300-70.102 How often must we report the required information?

You must annually submit the required information to GSA no later than 60 days after the end of each fiscal year.

[FTR Amdt. 2009-06, 74 FR 55146, Oct. 27, 2009]

§ 300-70.103 Are there any exceptions to the reporting requirement?

Yes. You are not required to report data that is protected from public dis-

closure by statute or Executive Order. However, you are required to submit, in a cover letter to GSA, the following aggregate information.

(a) Aggregate number of authorized other than coach-class trips that are protected from disclosure;

(b) Total cost of actual other than coach-class fares paid that exceeded the coach-class fare; and

(c) Total cost of coach class fares that would have been paid for the same travel.

NOTE TO § 300-70.103: If the aggregate information is also protected from public disclosure then a negative report must be submitted to GSA.

[FTR Amdt. 2009-06, 74 FR 55146, Oct. 27, 2009]

Subpart C [Reserved]

PART 300-80—RELOCATION EXPENSES TEST PROGRAMS

Sec.

300-80.1 What is a relocation expenses test program?

300-80.2 Who may authorize test programs?

300-80.3 What must be done to apply for test program authority?

300-80.4 How many test programs may be authorized by GSA throughout the Government?

300-80.5 What factors will GSA consider in approving a request for a relocation expenses test program?

300-80.6 What limits are there to test programs?

300-80.7 What is the maximum duration of test programs?

300-80.8 What reports are required for a test program?

300-80.9 When does the authority of GSA to authorize test programs expire?

AUTHORITY: 5 U.S.C. 5707, 5738, and 5739.

SOURCE: FTR Amdt. 83, 64 FR 28881, May 27, 1999, unless otherwise noted.

§ 300-80.1 What is a relocation expenses test program?

It is a program to permit agencies to test new and innovative methods of reimbursing relocation expenses without seeking a waiver of current rules or authorizing legislation.

[FTR Amdt. 83, 64 FR 28881, May 27, 1999, as amended by FTR Amdt. 2007-04, 72 FR 51374, Sept. 7, 2007]