§ 102–194.30 What role does my agency play in the Standard and Optional Forms Management Program?

Your agency head or designee’s role is to:

(a) Designate an agency-level Standard and Optional Forms Liaison representative and alternate, and notify GSA, in writing, of their names, titles, mailing addresses, telephone numbers, fax numbers, and e-mail addresses within 30 days of the designation or redesignation.