

## Employment and Training Administration, Labor

## § 641.345

choose not to participate in the State planning process, however, the Department encourages participation. If a national grantee serving older American Indians does not participate in the State planning process, it must describe its plans for serving older American Indians in its application for SCSEP grant funds.

### § 641.325 What information must be provided in the State Plan?

The Department issues instructions detailing the information that must be provided in the State Plan. At a minimum, the State Plan must include information on the following:

- (a) The ratio of eligible individuals in each service area to the total eligible population in the State;
- (b) The relative distribution of:
  - (1) Eligible individuals residing in urban and rural areas within the State;
  - (2) Eligible individuals who have the greatest economic need;
  - (3) Eligible individuals who are minorities; and
  - (4) Eligible individuals who have the greatest social need;
- (c) The employment situations and the types of skills possessed by eligible individuals;
- (d) The localities and populations for which community service projects of the type authorized by title V are most needed;
- (e) Actions taken or planned to coordinate activities of SCSEP grantees with the activities being carried out in the State under title I of WIA;
- (f) A description of the State's procedures and time line for ensuring an open and inclusive planning process that provides meaningful opportunity for public comment;
- (g) Public comments received, and a summary of the comments;
- (h) A description of the steps taken to avoid disruptions to the greatest extent possible (see § 641.365); and
- (i) Such other information as the Department may require in the State Plan instructions. (OAA sec. 503(a)(3)-(4), (6)).

### § 641.330 How should the State Plan reflect community service needs?

The Governor must ensure that the State Plan identifies the types of com-

munity services that are needed and the places where these services are most needed. The State Plan should specifically identify the needs and locations of those individuals most in need of community services and the groups working to meet their needs. (OAA sec. 503(a)(4)(E)).

### § 641.335 How should the Governor address the coordination of SCSEP services with activities funded under title I of WIA?

The Governor must seek the advice and recommendations from representatives of the State and Area Agencies on Aging in the State and the State and Local Boards established under title I of WIA. (OAA sec. 503(a)(2)). The State Plan must describe the steps that are being taken to coordinate SCSEP activities within the State with activities being carried out under title I of WIA. (OAA sec. 503(a)(4)(F)). The State Plan must describe the steps being taken to ensure that the SCSEP is an active partner in each One-Stop Delivery System and the steps that will be taken to encourage and improve coordination with the One-Stop Delivery System.

### § 641.340 Must the Governor submit a State Plan each year?

The Governor is not required to submit a full State Plan each year; however, at a minimum, the Governor must seek the advice and recommendations of the individuals and organizations identified in the statute at section 503(a)(2) about what, if any, changes are needed, and publish the changes to the State Plan for public comment each year and submit a modification to the Department.

### § 641.345 What are the requirements for modifying the State Plan?

- (a) Modifications are required when:
  - (1) There are changes in Federal or State law or policy that substantially change the assumptions upon which the State Plan is based;
  - (2) There are changes in the State's vision, strategies, policies, performance indicators, or organizational responsibilities;