and assigned duties by the Director
with the concurrence of the Members,
and/or action of the Council. Any Coun-
cil Member may provide each task
force with whatever representation he
or she deems necessary.

(f) Field organizations are estab-
lished by or operate under the Council
and include field committees formerly
under the Inter-Agency Committee on
Water Resources and the offices of the
Chairmen of Federal-State River Basin
Commissions established under Title II
of the Act.

§ 701.6 Location of office.

The Headquarters is located in the
Washington, DC area.

Subpart B—Headquarters
Organization

SOURCE: 43 FR 25945, June 15, 1978, unless
otherwise noted.

§ 701.51 The Council.

Decisions of the Council are made as
hereinafter described in §§701.53 and
701.54.

§ 701.52 Definitions.

As used in this part the term Member
means the Secretary of Agriculture,
the Secretary of the Army, the Sec-
retary of Commerce, the Secretary of
Energy, the Secretary of Housing and
Urban Development, the Secretary of
the Interior, the Secretary of Trans-
portation, and the Administrator of
the Environmental Protection Agency,
or Alternate appointed in accordance
with §701.53(a) when the alternate is
acting for one of the above-named.

§ 701.53 Council decisions by Members.

Council decisions by Members may
be made by direct vote at Council
meetings or by a written communica-
tion which may provide for either a
written or telephone response. Written
communications shall state the time
limit for voting on issues which they
contain; however, extensions of time
may be granted by the Director or
Chairman when it is deemed necessary.

Issues raised at Council meetings shall
be decided by majority vote of Mem-
bers present and voting. Issues identi-
fied in written communications must
receive approval of all Members. If an
action item does not receive approval
of all Members, it will be considered as
an agenda item at the next Council
meeting. For purposes of this section,
approval of all Members shall be de-
 fined as approval without a negative
vote within the time limit for voting
provided within each action memo-
randum. Decisions affecting the au-
thority or responsibility of a Member,
within the meaning of section 3(b) of
the Act, (42 U.S.C. 1962–1(b)), can be
made only with that Member’s concur-
rence.

(a) Each of the Members in §701.5(b)
shall designate in writing to the Chair-
man, with a copy to the Director, those
individuals who may act as their Alter-
nates in fulfilling the duties as a Mem-
ber. Each Member shall designate one
Alternate and one second Alternate to
represent the Member on the Council.

(b) A quorum for the transaction of
business at Council meetings shall con-
 sist of five or more Members and a ma-
 jority shall consist of at least four
 votes.

(c) Each Member has equal respon-
sibility and authority in all decisions
and actions of the Council. Each Mem-
er may place an item on a meeting
agenda or, acting through the Director,
circulate in writing an item for Council
action. Each Member, as well as each
Associate Member and each Observer,
shall have full access to all informa-
tion relating to the performance of his
duties and responsibilities.

(d) No vote shall be taken at Council
meetings until each Member and Asso-
ciate Member present has had full op-
portunity to express his views.

(e) Members shall meet regularly at
least quarterly, upon the call of the
Chairman, or when requested by a ma-
 jority of Members.

(f) Matters specifically reserved for
Council decision by Members are:

(1) Actions requiring Presidential ac-
tion or approval.

(2) Approval of Annual Budget re-
quests and the Annual Operating Pro-
gram of the Office of the Water Re-
sources Council.

(3) Decisions involving substantial
policy issues.

(4) Delegations of authority.
(5) Determination that testimony taken or evidence received shall be taken under oath.

(6) Issuance of invitations to become Associate Members or Observers.

(7) Appointment and termination of the appointment of the Director.

§ 701.54 Interagency Liaison Committee.

There is established within the Council an Interagency Liaison Committee (hereafter referred to as ILC).

(a) The ILC shall be composed of one representative for each Member, Associate Member, and Observer. Additional agency representatives may participate in the ILC meeting whenever necessary.

(b) The chairmanship of the ILC shall rotate quarterly among the Members’ representatives. Secretarial assistance shall be the responsibility of the ILC Chairman.

(c) The function of the ILC will be to provide a forum for discussion of agenda items prior to Council meetings to advise the Director of the Members’ views on such agenda items, and with the Director, to develop the final agenda. It shall be the duty of the Director or his representative to brief the ILC on each agenda item at these meetings.

(d) The ILC may meet at other times upon the call of the Chairman or Director, to consider other items.

(e) Draft agenda items shall be submitted to ILC representatives at least 30 days prior to the Council meeting. The ILC shall meet at least 20 days prior to the Council meeting. Final Council agenda material shall be submitted to the Members at least 7 days prior to the Council meeting.

(f) All ILC meetings will be open except when privileged information is discussed. At such meetings only representatives of Members shall be present.

§ 701.55 Associate Members.

(a) The Chairman, with concurrence of the Council, may invite the heads of other Federal agencies having authorities and responsibilities relating to the work of the Council to become Associate Members. Associate Members, on the same terms and conditions as Members, may designate persons, in accordance with the same procedure identified in §701.53(a), to serve for them as Associate Members.

(b) Associate Members may participate with Members in consideration of all matters relating to their areas of responsibility, except that their concurrence on a decision of the Council is not required.

§ 701.56 Observers.

(a) Chairmen and Vice-Chairmen of River Basin Commissions established under Title II of the Act shall be Observers.

(b) The Chairman, with the concurrence of the Council, may invite the heads of offices or other officials of the Executive Office of the President or other Federal agencies to become Observers.

(c) Observers may designate persons to attend Council meetings of Members. Observers will be furnished agenda and other materials on the same basis as Associate Members.

§ 701.57 Official decisions of the Council.

Official decisions of the Council shall be of record. Such decisions shall be recorded in accepted minutes of duly called regular or special meetings or set forth in resolutions, memoranda, or other documents approved by Members. Decisions which would affect the authority and responsibilities of heads of other Federal agencies, including Associate Members, within the meaning of section 3(b) of the Act, shall only be made during a regular or special meeting of Members and recorded in the minutes thereof.

§ 701.58 Task forces.

The Director with Council concurrence or the Council may establish task forces from time to time to aid in the preparation of issues for presentation to the Council.

(a) Any Member, Associate Member, or Observer may provide representation on each task force.